



**State of Oklahoma
Oklahoma Health Care Authority**

Amendment of Solicitation

Date of Issuance: 6.11.2010

Solicitation No. 8070000441

Amendment No. One

Hour and date specified for receipt of offers is changed: No Yes, to : _____ 5.00 PM CST/CDT

Pursuant to OAC 580:15-4-5(c)(5), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all bidders to which the original solicitation was sent. Bidders submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the bidder has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

Oklahoma Healthcare Authority
4545 North Lincoln Blvd. Suite 124
Oklahoma City, OK 73105

Judy Wilson

Contracting Officer

405.522.7116

Phone Number

Judy.Wilson@okhca.org

E - Mail

Description of Amendment:

a. This is to incorporate the following:

Questions and Answers to the TPL Request for Proposal

b. All other terms and conditions remain unchanged.

Bidder Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature

Amendment One
To the Request for Proposal
OKLAHOMA HEALTH CARE AUTHORITY
Third Party Liability

Solicitation number: 8070000441

Questions and Answers are as follows:

Q 1. Shipping Address for Couriers. Will OHCA please clarify if the shipping location for submitting proposals by courier is the same as the address provided on page 1 of the Solicitation for those bids that are returned via U.S. Postal Delivery? If not, will OHCA please provide the appropriate alternate shipping address to use for bids submitted via an overnight courier (e.g, FedEx)?

Answer: Yes, the address is the same as the address provided on page 1 of the Solicitation.

Q.2. B.6 Conflict of Interest. Will OHCA clarify if the last sentence in this section is to be omitted: “and includes but is not limited to the free Employment Verification Program (E-Verify) available at www.dhs.gov/E-Verify.”

Answer: Yes, the last sentence “and includes but is not limited to the free Employment Verification Program (E-Verify) available at www.dhs.gov/E-Verify.” shall be omitted from Section B.6.

Q.3. E.1.5. Illustrations and Photographs.

a. Is it acceptable for the bidder to provide process flow charts to support the written descriptions of services to be provided that appear in the text of the Technical Proposal?

Answer: Yes

b. Is it acceptable to include a table to depict financial or other statistical information?

Answer: Yes

Q.4. Information Included in Appendices. In light of the page limitation, will OHCA please clarify the following:

a. Is it acceptable to include the following required forms in an Appendix to the Technical Proposal in order to exclude these forms from the page limitation?

- 1) Certification for Competitive Bid and Contract (Non-Collusion Certification)
- 2) Responding Bidder Information Page
- 3) Copy of Bidding Agency’s Workers Compensation Certification
- 4) Disclosure of Ownership Form

Answer: The above referenced forms will be excluded from the total page requirements.

- b. Regarding the carriers that a bidder currently works with to perform TPL data matches, Section E.2 states that a list of all carriers that the bidder has matching agreements in effect is to be attached. Because this is not a sampling, but an all-inclusive list that identifies each carrier, those contractors with multiple match agreements will be required to utilize a large portion of the 35 pages to comply with this requirement.

Answer: Attach the list of carriers as an appendix and reference such appendix in Section E.2.

- c. Is it acceptable to include relevant supporting documentation as Appendices to the Technical Proposal that do not contribute to the 35-page limitations?

Answer: Yes

- Q.5.** Please clarify the award and service start dates. According to the RFP, it appears that the RFP response due date is 6/29/2010 and the contract start date is 7/1/2010 (B.2.1)? Can you clarify if this is accurate or what interpretation we should make regarding transition given that a TPL takeover typically takes 90 days or more?

Answer: The contract start date is the date of award which is estimated to be early in July. OHCA assumes that a new vendor will require an implementation period of up to 90 days before operations can begin. Bidders should discuss their implementation plans in their response in Chapter 1 E.3.