

Overview for Incontinence Supplies
Diapers, Pull-Ons, Liners, Underpads and Wipes

The Oklahoma Health Care Authority (OHCA) will process Prior Authorization Requests (PARs) for children ages 4-20, under their Title XIX benefits.

People First Industries will be the only SoonerCare provider for these incontinence supplies.

What you, as the member's physician, need to do:

1. Obtain a copy of the required form **HCA-52** (Physician Order for Incontinence Supplies) located at www.okhca.org, Providers, Forms, scroll to the correct form.
2. Complete the **TOP** portion of form HCA-52 with the required information (listed below).
3. Write a **letter of medical necessity** (LMN) for quantities over the typical amounts (noted below). Please provide details of the member's medical diagnosis / condition related to incontinence supplies.
4. FAX the completed form and LMN to the FAX # listed on the HCA-52 form.

The HCA-52 Form (Physician Order for Incontinence Supplies):

TOP PORTION MUST BE COMPLETED BY A SOONERCARE
CONTRACTED PHYSICIAN'S OFFICE

Section I: Physician Information must be completed in full or it will not be accepted

Section II: Member Information must be completed in full or it will not be accepted

Section III: Weight in lbs.

Mark type of incontinence

Expected Length of Need

Section IV: Diagnosis:

- A single diagnosis of **ONLY** urinary incontinence, fecal incontinence or enuresis is inadequate for this service
MUST ALSO HAVE
- Diagnosis of an underlying chronic medical condition that involves or results in loss of bladder or bowel control for incontinence supplies

Section V: Mobility Section must be completed

Section VI: Cognitive Function

- **Able to communicate needs by one of these methods:**
 - ✓ To identify the need to remove pull-ons in order to urinate/defecate
 - ✓ To independently care for his/her toileting needs
 - ✓ To notify a caregiver of the need through vocalization, gestures, facial expressions, physical movement, sign language or via a communicative device

Section VII: Absorbent Products and typical quantities:

- **Diapers:**
 - Incontinence items attached with tabs. Pads or liners may be used inside to increase absorbency
 - Most children average 4-6 per day or up to 180 per month
- **Pull-ons:**
 - Incontinence items that do not attach with tabs and are a slip-on item. Pull-ons are not intended to be used on top of diapers. Pads or liners may be used inside to increase absorbency.
 - Member must be ambulatory
 - OR**
 - Have one of the cognitive functions noted in Section VI above
 - Allowed up to 150 per month when only Pull-ons are used

If member uses a combination of pull-ons and diapers the units will be reduced to a maximum combination of 6 changes per day

- **Liners/Shields/pads:**
 - Are worn inside each of these products to increase absorbency
 - Allowed up to 150 per month in combination of these codes.
- **Disposable Under pads:**
 - Flat pads with an absorbent layer on one side and a moisture barrier on the other. These are discarded when soiled.
 - Allowed up to 60 under pads per month.
- **Reusable Under pads:**
 - Flat pads which are washable and used again.
 - Limited to 2 of either bed or chair size per month.
 - Parent will need to indicate size preference each month to People First.

- **Wipes:**
 - Wet or moist towelette used during diaper changes
 - Maximum allowed is 5 cases per year (2880 units)
 - The purpose of disposable wipes is to clean the skin. Other items such as the diaper, toilet paper, paper towels and washcloths can be used to initially clean them ember then disposable wipes can be used to clean the skin

Non-Covered Items

- Reusable underwear/pull-on
- Reusable briefs/diapers
- Diaper Service for reusable diapers
- Feminine hygiene products which are not designed to absorb urine or fecal content and do not protect the skin as incontinence supplies do

The BOTTOM section of the HCA-52 form will be completed by People First Industries and submitted to the MAU for processing the PAR.

People First Industries will review the HCA-52 for completeness. If the form had missing or incorrect information the form will be returned to the provider noting the areas that need correction or completion.

What you need to do if request is returned to you:

1. Review the Return to Provider Notice to locate the section needing attention
2. Make the necessary corrections or completion of the HCA-52 (Physician Order for Incontinence Supplies) form
3. FAX the HCA-52 form (with the LMN if necessary) to People's First Industries at 1-580-924-1925.

Renewal Documentation Requirement:

When it is time for a new PAR to be submitted for continuation of supplies you will follow the same steps listed on page 1

Changes to size of diaper:

The parent will need to contact People First @ 1-866-895-9956 to update their child's information

Adding To or Amending Initial Order:

If the physician is ordering additional services that were not on the initial order or increasing units for services already approved the physician will need to do one of the following:

- Submit a signed and dated order detailing what additional services are being requested along with a letter of medical necessity to PFI
- Add or amend the original HCA-52 and initial and date the change and submit it along with a letter of medical necessity to PFI